

INSTRUCTIONS FOR **AUTHORS** OF SCIENTIFIC ARTICLES TO BE PUBLISHED
IN
PRZEGLĄD KOMUNIKACYJNY – TRANSPORTATION OVERVIEW JOURNAL

1. GENERAL INFORMATIONS

- The authors of the article applying for publication of content in our journal are asked to send in electronic form to the email address:

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"**three**" crucial elements. These include: **submission form** ([link to template](#)), **article base** [(text, keywords + abstract - 1/2 page, in Word doc. or docx.) and illustrations (preferred format of graphic files: tiff or jpg, CMYK, 300 dpi)], **author's statement** - no conflict of interest ([link to template](#)).

- The submitted paper should be attached by a photograph of the author or authors, respectively (separate file or files in .jpg, 300dpi format). The file name should clearly define the person (Name and Surname without Polish symbols).

- Authors are requested to state the contribution of individual authors in the creation of a paper, their affiliations, information about the author of the concept, assumptions, methods, protocol etc. used while preparing the publication. Giving the above information concerning the paper is the responsibility of the author entering the manuscript.

- The Editors would like to remind that "ghost-writing" and "guest authorship" are a sign of scientific unreliability. All signs of scientific unreliability and breaching the ethical principles binding in science will be documented by the Editors.

- Authors are requested to disclose the sources financing their publications as well as the contribution of scientific research institutions, associations and other subjects ("financial disclosure").

- Submitting a scientific article for publication in the periodical „Przeegląd Komunikacyjny – Transportation Overview Journal” is tantamount to the author or authors transferring the copyrights to the published article (e.g. for contracts with bibliographic-abstract data bases). Furthermore, they agree to publish the article licensed under **Creative Commons CC BY-SA**. Each article is published in our journal under the rights of this license - **Creative Commons CC BY-SA**. Due to publishing an article following the mentioned license, authors transfer the copyright or assign exclusive rights to the publisher (including commercial rights).

- The author can self-archive the article without restrictions.

- The journal does not archive files or any research data accompanying the article.

- The journal **does not charge a fee for the publication process** - "the APC" (Article Processing Charge) - in this respect, publications are **FREE**.
- The journal publishes articles on the website in the **OPEN-ACCESS** form - in this respect, access to ALL articles is **FREE**
- **Data archiving policy** - the journal **archives** articles in **three** places:
 1. on the magazine server,
 2. on the servers of the Main Library of Wroclaw University of Technology,
 3. on servers of the Wroclaw Network and Super-computing Center.
- Each published article in **English** is indexed with a DOI digital number.
- The authors sending the article are required to provide **additional** data (if exist), e.g. **ORCID** number, affiliation, etc.
- The journal publishes articles in two languages - Polish and English. The preferred language of the article is **English**.

2. GENERAL EDITOR INSTRUCTIONS

- The framework of an article must consist of the following parts:
 - author (academic degree, first name, last name, affiliation, ORCID number (optional), email address),
 - paper title,
 - abstract,
 - Keywords,
 - work content (body),
 - source materials,
 - figures, tables,
 - lists of figures, tables.

Remark!

Paper title, abstract, keywords must be preceded by the appropriate word:

- Paper title – Title:
 - Abstract – Abstract:
 - Keywords – Keywords:
- The chapter name in the text should appear without numbering - in bold (the first chapter must be titled "Introduction").
 - The entire article uses **justified** text, Times New Roman, 12 points, single line spacing, text without paragraphs, use one line of space between different elements of the article, default margins and other settings.
 - Patterns and pattern descriptions should be incorporated into the text. If it is necessary to number the formulas, use the numbering in round brackets: (1), (2) etc.
 - Scoring / specifying characteristic parts of the text should be done using full dots in the form below:
 - specifying from a small letter with a comma at the end,
 - specifying from a small letter with a comma at the end,
 - last count from a small letter with a dot at the end.

The following numbers may be used in the specifying:

1. specifying from a small letter with a comma at the end,
 2. specifying from a small letter with a comma at the end,
 3. last count from a small letter with a dot at the end.
- The text format should be as simple as possible. **Bolding**, underlining and *italics* of relevant parts of the text, as well as superscripts (but not as footnotes) and subscripts are allowed. The next paragraphs should be indented (using a tab).

3. GRAPHICS AND TABLES

- Illustrations (figures and photographs) should be placed at the end of the document with appropriate subsequent captions under the appropriate illustration. The text of the work must contain references to the drawing or photo according to the formula: in fig. 1. Example of the marking below:

Figure 1 (example drawing)

1. Caption of the figure without using the word "Fig." or "Figure" before numbering, bold the number, do not use the dot at the end of the signature, centered

Figure 2 (example photo)

2. Caption of the photo without using the word "Fig." or "Photo" before numbering, bold the number, do not use the dot at the end of the signature, centered

Remark!

If you attach illustrations as separate graphic files (jpg, eps, tif etc.), you may not include them in the document. You should then add a list of illustrations, and the names of the attached graphic files should be clearly defined, e.g. 1.jpg, 2.jpg, 3.tif, etc.

Illustrations list:

1. Caption of the figure without using the word "Fig." or "Figure" before numbering, bold the number, do not use the dot at the end of the signature
2. Caption of the photo without using the word "Fig." or "Photo" before numbering, bold the number, do not use the dot at the end of the signature

- Tables should be placed at the end of the document with the appropriate description (title) above the table. The text of the work must contain references to the table according to the formula: in Table 1 or (Table 1). Example of marking below:

- Tab. 1:** Description (title) of the table using the word "Tab." Before numbering, bold the number, do not use the dot at the end of the description, centered

Table

4. REFERENCE STYLE

- The references should be ordered **alphabetically** and preceded by consecutive numbers. When citing in the text, the numbers of references should be put in **square brackets**, e.g. [1]. The format of a reference depends on whether it was published in:

- journal article [1],
- article by DOI [2],
- book [3],
- chapter in a book [4],
- paper in proceedings [5],
- online document [6],
- dissertation [7]
- software [8]
- technical documents or others [9].

The following are citation formulas referring to the examples given above:

- Journal article

[1] Kowalski J., Nowak Z. Title of the cited publication. Journal name, year, number, page range.

- Article by DOI

[2] Kowalski J., Nowak Z. Title of the cited publication. Journal name, year, number, page range, doi number.

- Book

[3] Kowalski J. i inni. Title of the cited book. Publisher name, year.

- Chapter in the book

[4] Kowalski J., Nowak Z. W: Bręczyszczkiwicz J., Skiba Z. (red.) Title of the cited book. Chapter title. Publisher name, year, page range.

- Paper in proceedings

[5] Kowalski J., Nowak Z. Title of the cited publication. Conference name, date, page range.

- Online document

[6] Name, URL, date of last use.

- Dissertation

[7] Kowalski J. Title of thesis. Type of diploma thesis, Affiliation, Year.

- Software

[8] Kowalski J., Nowak Z. Program name, version, website, last used date.

- Technical documents or others

[9] Document Number. Document title, page range.

Remark!

In accordance with the requirements of citation databases, proper citation of publications appearing in our journal should include the name of the journal in Polish and English without Polish diacritical marks: **“Przegląd Komunikacyjny – Transportation Overview Journal”**.